



## TOTALFUSION TEACHER TRAINING

### TERMS AND CONDITIONS

#### 1.0 PAYMENT POLICY

- Please see your registration form for current fees
- If a payment plan has been offered, you will be required to make fortnightly payments, the sum of the fortnightly payment will be dependent on the duration of the course and course total fee. The payment plan must be finalised before the conclusion of the training; you will not be able to graduate if you have fees outstanding.
  - Late payments up to 10 days late will attract a late payment fee of \$50 per payment; after this date you will be suspended from the course, and your payment plan will be revoked. You will need to pay the full remaining course fees before being allowed to continue with the course.
  - If you require assistance in making payments, please contact your co-ordinator in advance of the payment due date.

#### 2.0 REFUND POLICY

If a student withdraws from the TotalFusion training, the following refund policy applies:

Days prior to course commencement	Refund eligible
7 days or more	Full refund minus a fee of \$500 (to cover associated administration costs)
6 days until 5:00 p.m. on the day prior to course commencement	A fee of \$500 (to cover associated administration costs) will be deducted and then 50% of the remaining fee will be refunded
After the point above	No fees are refundable
Withdrawal during the course	No fees are refundable

### 3.0 EXTENSION POLICY

Extensions will only be granted in compassionate or compelling circumstances (such as a medical emergency, prolonged illness, death in the family or other extenuating circumstance, to be decided at the discretion of the TotalFusion Yoga Director).

Extensions to complete the course may include taking part in other TotalFusion Teacher Training courses.

If you wish to apply, please provide written notice to [kerri@totalfusion.com.au](mailto:kerri@totalfusion.com.au)

### 4.0 ATTENDANCE REQUIREMENTS

- Attendance is taken per session.
  - Late arrival (more than 15 minutes) or early departure (more than 15 minutes) mean you will be marked as absent for that session.
- If a student misses more than five consecutive training days, the student will be considered withdrawn. No refunds will be given.
- Students are required to attend 80% of the required training to be deemed satisfactory and be eligible for certification.
- Students who miss more than 20% of the contact hours may request private tuition at their own cost to make up any missed sessions (Costs and scheduling is at the discretion of the Yoga Director).

### 5.0 COURSE REQUIREMENTS

- This course is competency-based, and you must show this through the following elements.
  - Your classlog must be fully completed and returned. Please see your individual course outline for the exact number of hours.
  - All homework completed to the standard set; normally this is 80% correct, but please see your individual course outline for reference.
  - You must achieve a minimum of 75% result in any written assessments.
  - You must meet the required standard during the practical exam.
- Students are able to repeat their assessment until they are deemed competent and meet the requirements for certification up to 6 months from the end of their course.
  - Costs for repeating assessments will vary with which elements need repeating - please email [kerri@totalfusion.com.au](mailto:kerri@totalfusion.com.au) for a current copy of these costs.



## 6.0 MEDICAL CONDITIONS AND RISKS

All students are required to disclose any medical conditions or health risks, before commencement of the course.

## 6.0 CANCELLATIONS

TotalFusion reserves the right to cancel retreats, training and programs at any time for any reason, and its liability shall be limited to a refund in full of funds received by TotalFusion on behalf of the student.

## 7.0 INTELLECTUAL PROPERTY

All course material is copyrighted and protected by Australian intellectual property law. Students who enroll and complete any training with TotalFusion do not own the rights to any TotalFusion content and agree to not copy, distribute or share TotalFusions' intellectual property.

- Students are authorized to print content for their own study, however, are not able to share or distribute any course content.
- Sharing or selling of the training manual is prohibited
- It is prohibited to use the TotalFusion logo without expressed permission from the course director.